



Email this service agreement to [conversion@nwnatural.com](mailto:conversion@nwnatural.com) or fax to 1-866-900-6367

# RESIDENTIAL CONVERSION SERVICE AGREEMENT – WASHINGTON

This Agreement shall be null and void if not accepted by the Applicant's signing and returning same to NW Natural within sixty (60) calendar days from the Submitted Date.

Submitted Date: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Co-Owner's Name: \_\_\_\_\_

Job Site Address: \_\_\_\_\_ City: \_\_\_\_\_ County: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Owner's Mailing Address (if different from Job Site Address): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  Additional Meter (Add-Set) Only?

## HOUSE INFORMATION

House Style:  Single Family  Duplex  Triplex  Fourplex  Condo  Townhome  Houseboat

Residence Type:  Primary Residence  Vacation Home  Rental Unit

Heated Square Feet: \_\_\_\_\_ Year built: \_\_\_\_\_ Number of bedrooms: \_\_\_\_\_

Current Fuel:  Electric  Oil  Wood Ducted?  Yes  No

## GAS EQUIPMENT TO BE INSTALLED

Furnace Brand: \_\_\_\_\_  Fireplace Brand: \_\_\_\_\_

Water Heater Brand: \_\_\_\_\_  Tank  Tankless

Range  Dryer  BBQ  Logs  Pool  Spa  Boiler  Gas Backup to Heat Pump  Other: \_\_\_\_\_

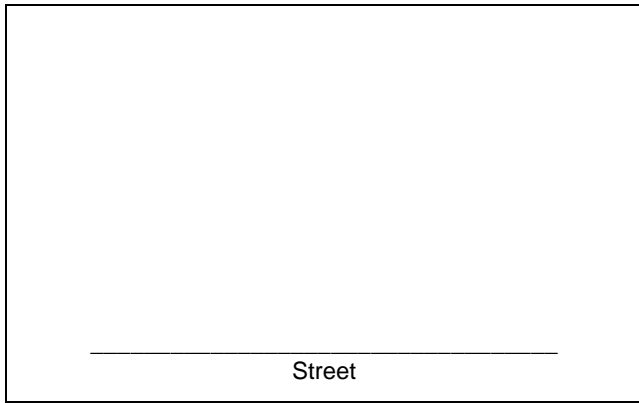
HVAC Dealer: \_\_\_\_\_ Salesperson: \_\_\_\_\_ Phone Number: \_\_\_\_\_

## SITE INFORMATION

Not required if adding an additional meter (add-set) only.

**Draw sketch of site in the space on the right.**

- Include:
- Oil tank / septic location
  - Sprinkler system
  - Slope of land (flat, steep, etc.)
  - Rocky terrain
  - Retaining walls
  - Trees and fences
  - Busy streets
  - Private drive / flag lot



**Meter Location** (be specific):

Facing front door from addressed street

Marked  Unmarked  Front

Left  Right

\_\_\_\_\_ Feet back from corner of structure

Service Length (curb to meter): \_\_\_\_\_

Equipment Install Date: \_\_\_\_\_

Standard Pressure  2 lb. Pressure

Ask your sales rep if expedited service is available in your area.

Special Instructions: \_\_\_\_\_

NW NATURAL ACCEPTS THIS SERVICE ORDER APPLICATION IF IT IS DETERMINED THAT THE RESIDENCE CAN BE SERVED AS DESCRIBED ABOVE AND THAT THERE ARE NO EXTRAORDINARY CONSTRUCTION COSTS DEFINED BY NW NATURAL. IF ANY OF THESE CONDITIONS EXIST, THIS AGREEMENT SHALL BE NULL AND VOID.

**By the signature below:**

1. Applicant represents that he/she is the lawful owner-occupant or owner-landlord (not a tenant) of the property described above.
2. Applicant agrees to pay a construction contribution of \$\_\_\_\_\_ to NW Natural in advance of installation of distribution facilities.
3. Applicant agrees to be bound by the terms and conditions on the REVERSE SIDE of this agreement.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## TERMS AND CONDITIONS OF SERVICE NATURAL GAS DISTRIBUTION FACILITIES EXTENSION

- A. All construction contributions must be paid to NW Natural before construction will begin. Once the construction contribution amount is paid, it will not be adjusted, except as provided in Section F.
- B. In the event that Applicant is unable to perform its obligations herein due to force majeure, as defined in NW Natural's Tariff, Applicant shall immediately notify NW Natural and describe the particulars of such cause. NW Natural may, in its sole discretion, determine that it is necessary to suspend or reduce Applicant's obligations for a reasonable period of time, or until removal of the cause.
- C. This Agreement, together with the applicable terms of NW Natural's Tariff, constitutes the complete agreement between Applicant and NW Natural with respect to the subject matter of this Agreement, and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to the subject matter.
- D. Neither this Agreement nor any provision of it may be waived, modified, amended, discharged or terminated except by a writing signed by the party against whom the modification is to be enforced.
- E. Applicant agrees to use and pay for gas service in accordance with the applicable Tariff Schedule(s) and General Rules and Regulations of NW Natural, approved by the Washington Utilities and Transportation Commission, as amended from time to time. Where a meter is installed at the premise, whether or not the gas appliances specified in this Agreement have been installed by the Applicant, the Company shall bill the Applicant the minimum monthly bill amount specified in the applicable Rate Schedule.
- F. Applicant agrees to install the equipment indicated on the REVERSE SIDE and agrees to activate a service account with NW Natural and use gas within ninety (90) days from the date that gas service is installed at the address above. If a service account has not been activated with NW Natural within 90 days from the date gas was installed at the site, and if any of the equipment committed in the attached Agreement has not been installed and connected within such time period, Applicant agrees to pay for the difference in construction contribution, if any, between the equipment committed to be installed and connected under the Agreement and the equipment actually installed and connected. If no equipment was installed, Applicant agrees to pay the actual construction cost incurred by NW Natural.
- G. NW Natural or its Agent shall install all distribution facilities, and reserves the right to designate the location of said facilities. Rights-of-way or easements may be required if any of the distribution facilities must cross property owned by Applicant or a third party.
- H. Applicant is responsible for the installation and maintenance of appliances and house lines, and is responsible for assuring that all equipment and house line installations conform with applicable laws, codes, and ordinances of all governmental authorities having jurisdiction.
- I. Applicant understands and agrees that it may be necessary for NW Natural to install additional gas facilities on customer premise for the purpose of providing gas services to adjoining properties, and that customer will not unreasonably withhold consent for installation of these facilities.
- J. A full or partial refund of a construction contribution may be available for a three (3) year period following the date the distribution facilities are installed as provided under NW Natural's Tariff, Schedule E. In order to determine if a refund is available, the Applicant must notify NW Natural of any equipment installations or removals at the premise during the three (3) year period following the construction of facilities. The addition or removal of gas equipment may also result in a change in the rate schedule under which service will be provided.
- K. Any refund will be paid only to the Applicant that signed this Agreement, unless otherwise specified in writing by the Applicant. Any amount not refunded during the three (3) year refund period shall be retained by NW Natural. Applicant is responsible for notifying NW Natural of any change in mailing address during the three-year refund period. If NW Natural is unable to locate the Applicant when a refund is due, the amount will be handled as directed under applicable Washington law.